

OFFICIAL ENTRY FORM

Further information and additional entry forms can be downloaded at www.whathouse.co.uk/awards

Closing date for entries: Friday 17 July, 2009

Please complete in BLOCK CAPITALS

DETAILS OF SUBMISSION

Category entered (only one entry per form and entry forms can be photocopied)

Developer:

Name and address of development or scheme entered (where applicable)

Name of development:

Address of development:

Date of completion of building work (month and year)

DISCOUNTS FOR MULTIPLE ENTRIES

5-9 entries: 10% discount

10-14 entries: 15% discount

15 + entries: 20% discount

EARLY BIRD TABLE DISCOUNT

book your seat at the Awards before the end of July and receive a 10% discount! Contact Derek Smith on 020 7002 8300 or email: ds@globespanmedia.com

Contact details for person responsible for entry:

Name:

Position:

Tel No:

Company:

Address:

Email:

Website:

I enclose (please tick entry requirement boxes)

Plans (where applicable)

Photographs (for use at the Gala Presentation)

(Digital and hard copy. Digital photography MUST be minimum resolution of 300dpi)

Logo

(Digital copy of developer's logo for use on award-winning plaques)

A cheque for £435 + VAT per entry (£495 + VAT per

entry for categories 2, 3 or 4) made payable to Globespan Media Ltd (Note discounts for multiple entries)

Please send entries to:

Derek Smith, What House? Awards,

Globespan Media Ltd, First floor,

1 East Poultry Avenue, West Smithfield, London EC1A 9PT

Telephone: 020 7002 8300 Email: ds@globespanmedia.com

All material should be submitted in either an A4 wallet or folder.

PTO for Conditions of entry

CONDITIONS OF ENTRY

1. The work entered in any category should have been completed or due for completion between Jan 1, 2008 and June 30, 2009. Individual units (i.e. Best House, Best Interior Layout etc) on a partially completed site, where the submitted work was completed between the above dates, are eligible. In categories where whole developments are entered, at least the first phase or a significant part of the development, must have been completed between the above dates.

HOW TO ENTER

2. All entries must be submitted with the attached official entry form (which can be photocopied). Plans, written material and photographs should be submitted flat in an A4 size wallet or folder.
3. The entry forms must be completed in full and the conditions of entry strictly adhered to. Every individual entry must be accompanied by a cheque for £435 plus VAT, except Categories 2, 3 and 4, where the entry fee is £495 plus VAT. All entries in these three categories will automatically be entered into Housebuilder of the Year for no extra charge. One cheque to cover multiple entries is acceptable. There are discounts available for multiple entries. See 'Official Entry Form' for details. Please make cheques out to 'Globespan Media Limited'.
4. Housebuilders may submit as many individual entries as they wish in all categories. Please note if the same development or house is entered in more than one category, the entire entry presentation must be duplicated, so there are separate, individual submissions for each entry. This does not apply to Categories 2, 3 and 4 where the entries will also be considered for Category 1 – Housebuilder of the Year.
5. Please note that a slide presentation will take place at the Awards luncheon. All entries must be accompanied by a small selection of pictures – on disc and hard copies – of the submitted unit or development. Please ensure all pictures are clearly labelled and placed in a separate envelope marked with the name of the company and development. We also need a separate disc of your company logo.
6. Entry to the What House? Awards will be taken to admit the right to publish photographs, descriptions and other particulars of participating schemes.
7. If you would like your entries returned after the awards ceremony, individual arrangements will have to be made to collect them from our offices no earlier than January 2010. Although every effort will be made to ensure safe return, no responsibility can be accepted for loss or damage once entries have been received.

PLANS

8. In all categories where the overall quality of a development or individual unit is being assessed, entries should include internal and external plans, landscaping, location plans and site layouts. Room sizes and total floor areas should also be given, together with prices where applicable. All plans should be reduced to A4 or A3 folded.
9. In Category 17 (Best Interior Layout) only internal plans are required and in Category 18 (Best Exterior Design) only external plans are required.
10. In Categories 2, 3 and 4 (Best Large Housebuilder, Best Medium Housebuilder and Best Small Housebuilder) individual plans are not essential, but the written material and photographs should be sufficient to provide our judges with a good overall impression of the builder's range of product.

DESCRIPTION

11. Judges are looking for clearly presented material, that concisely informs them of the product or work of the housebuilder and why the entrant is worthy of an award. The entry folders are aids to help judges draw up short-lists in their respective categories, before short-listed entries are visited and detailed award-winner reports drawn up.
12. In Categories 2, 3 and 4, extensive details of companies are required, giving judges the complete picture as to the product, size, make-up, philosophy and sphere of the housebuilder's operation, supported by relevant photographs, figures and data.
13. In Categories 5 to 23 a maximum of four pages of A4 text should set out details of the entry, backed up with relevant photographs and clear layout plans where applicable.
14. In all categories, postal addresses and telephone numbers of sites submitted are required, as well as the name and telephone number of the person responsible for your award entry.
15. Please note the name of the housebuilder appearing on your company logo will be the name used on the What House? Award plaque in the event of a successful entry.
16. If a gated development or private house needs special access, please state clearly on your entry.

ENTRY DEADLINE: FRIDAY 17 JULY 2009